

Boy Scouts of America



Area-Wide Ripley Rendezvous 2007

June 1 2nd, 3rd

Unit Leader's Guide

www.bsacmc.org

*It is the mission of the
2007 Area-wide Ripley
Rendezvous to ensure a safe,
fun, exciting and adventurous
camping opportunity to our
Scouts through a dynamic,
once-in-a-lifetime adventure.*

The 2007 Area-Wide Ripley Rendezvous is designed for Boy Scouts, Venturers, and Explorers. Boys who are currently Webelos in the 5th Grade who will transition into a Boy Scout Troop as of June 1, 2007 are able to participate as Boy Scouts at this event, and should register through the Troop. No Cub Scouts may register or participate in this event.

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Program Highlights

- **Action Centers** (Open to all Scouts)
 - Fun Activities
 - Friendly Competitions
 - Shooting Sports
 - Much, much more!
- **Expo Center** (Open to all participants)
 - Merit badge displays
 - Re-enactment groups and historical displays
 - Outdoor Equipment Displays
 - High Adventure & Camping Displays
 - Military Equipment & Vehicles
 - Many other Displays and Exhibits
- **Adventure Program** (Venturers & Scouts 13+)
 - Rifle ranges
 - Archery skill center
 - Shotgun Shooting
 - Muzzle loading Rifle
 - Other exciting activities
- **Extreme Program** (All Venturers & Scouts 15+)
 - Shooting Sports
 - Climbing and Rapelling
 - Team Challenge Activity Stations
- **Saturday Evening Entertainment Program**
 - Jamboree style Arena Show
 - Music and Video wall
 - Fireworks
 - Special surprises!
- **Merit Badge Workshops** (open to all Scouts)
 - Approximately 20 Merit Badges Planned
 - Scouts can earn a Merit Badge
 - Available on a pre-registration basis
- **Religious Services** (For all participants)

Unit and Personal Equipment

SCOUTS SHOULD BE PREPARED FOR THE WEATHER. ALL EVENTS WILL BE HELD OUTDOORS.

Camp Ripley/Area-wide Ripley Rendezvous personnel will not be responsible for lost or stolen items such as; radios, mp3 players, video games or other electronic equipment. It is recommended that these items should be left at home.

Unit Equipment Requirements

- A supply of toilet paper (1 roll per 2 Scouts)
- A supply of trash bags (1 bag per Scout minimum)
- Something to identify your area (i.e. unit flag)
- An American flag is encouraged.
- A means of securing valuables
- First aid kit

Personal Gear List

- | | |
|--|--|
| <input type="checkbox"/> Official Scout Uniform | <input type="checkbox"/> Rain Gear |
| <input type="checkbox"/> Personal Care Items | <input type="checkbox"/> Sleeping Bag |
| <input type="checkbox"/> Sunscreen | <input type="checkbox"/> Sleeping Mat (bed roll) |
| <input type="checkbox"/> Flashlight | <input type="checkbox"/> Water Bottle or Canteen |
| <input type="checkbox"/> Friday Bag Supper | <input type="checkbox"/> Towel |
| <input type="checkbox"/> Extra Pair of Footwear
(shoes/boots) | <input type="checkbox"/> Tick Repellent |
| <input type="checkbox"/> All Personal Medications | <input type="checkbox"/> Hat or Cap |
| | <input type="checkbox"/> Activity Uniform |

Optional

- | | |
|---|--|
| <input type="checkbox"/> Money for Trading Post | <input type="checkbox"/> Patches for Trading |
| <input type="checkbox"/> Pillow | <input type="checkbox"/> Camera |
| <input type="checkbox"/> Day Pack | |

Emergency Phone Number

The emergency contact telephone number will be made available to each unit approximately 30 days prior to the event by an email informational system operated by the Central Minnesota Council.

Adult Leadership

- It is mandatory that all units have two-deep leadership, per BSA Guidelines. It is strongly recommended that a ratio of one adult for every five Scouts be observed.
- There should be no smoking within sight of Scouts during the weekend.
- It is required that a minimum of one adult from each unit complete Youth Protection Training prior to the event.
- It is required that each unit must have an adult visible at each program area in which their Scouts are participating.

Uniforms

Adults and youth are required to wear the Scout uniform during the weekend.

1. Official Scout uniforms are mandatory during the Saturday evening show and all religious services. This includes travel to and from these events.
2. Scouting/Unit T-shirts are the only appropriate uniform at all other times – activity uniform.
3. Camouflage clothing is **NOT** to be worn by scouts or Scouters.

Youth Protection Policy

All Youth Protection Policies of the Boy Scouts of America will be followed during the event. Any incidents should be reported immediately to your Council's Scout Executive or if unavailable, contact the Area-Wide Main Headquarters to receive instructions and support.

Sleeping Arrangements

- All participants will sleep in assigned housing areas. These will consist of Camp Ripley Tin Huts or a jamboree style tent site.
- Each unit has the opportunity to request a housing preference at registration, dependant on availability of space requested.
- The Tin Hut floors are concrete so a sleeping pad and sleeping bag are recommended.
- There will be separate housing for female unit members.
- There will be at least 2 male adult leaders housed in each tin hut with the Scouts.
- Extreme participants will camp and eat in a separate Sub Camp area. They will hike to the Extreme Sub Camp Friday after they are released by their unit, returning Sunday AM.

Food Distribution & Meal Arrangements

- Four meals will be provided at the Rendezvous: Saturday breakfast, lunch and supper; and Sunday breakfast.
- All food will be supplied in individual portions.
- Spoons, forks, knives, cups and plates will be provided with the meals, as needed.
- The event staff will respond to special dietary requirements as long as the requirements are in writing to the Central Minnesota Council by May 15, 2007.
- Sub Camp staff will man the Meal Distribution sites.
- Units will not need patrol boxes or cooking equipment.
- Trash and recycling receptacles will be placed throughout the area. (Please notify your Sub Camp headquarters when the containers are full. Please use them.)

Sub Camp Headquarters

- Each Sub Camp will have a designated Headquarters building.
- Each Sub Camp will provide the necessary Sub Camp Administration, Food service and First Aid Station support.

Camp Commissioners

These experienced Scouters are the liaison between the Boy Scout Units and your Sub Camp Staff. Camp Commissioners will be available to inform Unit Leaders of various program opportunities and methods for handling Ripley Rendezvous administration. They will be ready to handle any questions or concerns and to seek help and advice for unit leaders when needed. You can contact a camp commissioner at your Sub-Camp headquarters.

Important Information

(Please write in the following information
When it becomes available)

Ripley Rendezvous Emergency Phone Number

Our Sub Camp Assignment

Sub Camp Headquarters Building Number

Area-Wide Main Headquarters Building Number

First Aid

- Completed copies of the 2007 Ripley Rendezvous Health form and permission slips must be presented to the Sub Camp staff upon check-in at Camp Ripley.
- Each unit is responsible for providing a first aid kit on site.
- Distribution of medicines is the responsibility of the unit leadership. Make sure you follow *Guide to Safe Scouting: XI* Medical Information under Prescriptions.
- If you have an adult or youth with any physical or behavioral conditions that limit participation please notify the Central Minnesota Council at 320-251-3930 to make the appropriate accommodations.
- A staffed 24-hour first aid station will be available at each Sub Camp Headquarters.
- There will be first aid stations in all program areas Saturday.
- Central Minnesota Council will provide on-site ambulance and EMT personnel.
- 2007 Ripley Rendezvous Class 1 health forms are mandatory for all participants and leaders. These are available for downloading at www.bsacmc.org. No other type will be accepted. This form includes parental permission signatures which are required for all youth participants.

**NO FORM/NO SIGNATURE – NO PARTICIPATION.
NO EXCEPTIONS!**

Explosives & Ammunition

Camp Ripley is an active military training facility. In the process of training military personnel, “live” explosives and ammunition are used.

Should anyone find explosives or ammunition on the ground – **DO NOT PICK IT UP!** Contact a Rendezvous Staff member immediately so military personnel can be contacted to dispose of the explosive or ammunition properly.

Lost and Found

- A lost and found department will be located at the Rendezvous Event Headquarters and in each Sub Camp headquarters.
- Persons seeking lost articles should report to the lost and found area and describe the missing item. A check will then be made to determine whether the missing item has been turned in to the Sub Camp lost and found station or the Rendezvous Event Headquarters location.
- To guard against the loss of valuables, everyone should:
 - Mark uniforms and personal equipment with name, home address, council name, district name and unit number.
 - Store equipment in a locked container when not in use (Especially when leaving your housing area.)

Care of Valuables

Each unit should make arrangements for the safe storage of members' valuables. Do not wear or carry any more valuables than necessary with you while at the Rendezvous.

Policy on Smoking, Alcohol & Drugs

Whenever a member of the Boy Scouts of America appears before the public, especially in uniform, that member is literally on parade before the people of the U.S.A. This will be especially true of the Scouts and leaders attending the Rendezvous. All of us must make sure that the conduct of every single participant is above reproach. This places a great responsibility on each of us.

The policy is that while in uniform Scouts and leaders will not smoke on occasions when they would subject the Boy Scouts of America to adverse criticism by the public.

The use of alcoholic beverages, non-prescribed drugs, or controlled substances will ***not*** be permitted.

Policing of Grounds

One of the big problems in connection with an operation the scope of the 2007 Area-wide Ripley Rendezvous, is the maintenance of orderly and neat conditions in heavily used areas. The cooperation of all Scouts and leaders is requested to see that all trash is deposited in the containers provided. Constant leadership in this regard will be helpful in preventing a major problem. Every Scout and leader should make it a practice and a tradition that no one passes by trash – pick it up and put it in the proper container. “***A Scout is Clean***”.

Campsite Health & Safety

Unit adult and junior leaders are expected to inspect their campsite areas daily in order to maintain high standards of camping and safety. Experienced leaders on the staff will conduct their own daily inspections of the unit site areas, and can be a big help to leaders in the maintenance of clean areas.

Restrooms and Showers

Flush toilets and hand-washing facilities designed to accommodate several units, in or nearby the area, will be available. Here are a few helpful hints on Restroom and Shower use.

1. Restrooms and Showers will be labeled for females and males, youth and adults. Please use the appropriate facilities.
2. The Sub Camp staff will monitor the facilities. Each unit is responsible to help clean the Restrooms and Showers in their Sub Camp under staff direction.
2. Restroom waste cans are not to be used for the dumping of trash.
3. Notify Sub Camp staff if supplies are depleted.

Fires

Fires of any kind are not permitted at the Ripley Rendezvous Sub Camps.

Traffic Safety

Certain vehicles are needed to help transport materials, supplies, and certain personnel through the Rendezvous site. It is important that only these designated vehicles travel through the Rendezvous site.

Motor Vehicles

- Participant vehicles are to be parked in an assigned lot upon arrival and are not to be moved during the weekend.
- Park only in your assigned lot.
- Refrain from hitching rides at the Rendezvous.
- Never ride in the bed of a truck.
- Speed limits must be obeyed.
- No ATV's are permitted at Camp Ripley.
- No bicycles, skateboards or scooters are permitted to be used by participants.
- **Bicycles are only authorized for use by first aid, security and event personnel – helmets required.**

Pedestrians

- Stay off the roadway except to cross it.
- Walk on the left shoulder of the road, facing oncoming traffic.
- Carry a flashlight at night.
- Cross roadways at established crossings.
- Always give emergency vehicles the right-of-way.
- Stay in designated Scouting Areas.

Reporting Procedures

In case of an emergency, such as fire, injury, or lost person, report to your Sub Camp headquarters or the Area-Wide Main Headquarters for assistance. An Emergency Contact Number will be released approximately 30 days prior to the event.

Headquarters will then set in motion pre-arranged plans for dealing with safety and emergency issues.

Registration Information

Go to www.bsacmc.org to register your unit and receive more information.

Fee: \$33.00 – Paid by March 15, 2007

\$38.00 – Paid March 16, 2007 to April 13, 2007

Each Unit may make additional reservations until the April 13, 2007 deadline. A small convenience fee will be charged for each unit transaction. Fees are transferable to a new participant but NOT refundable.

Deadline for all registration is April 13, 2007.

NO REGISTRATIONS WILL BE ACCEPTED AFTER THIS DATE.

At the time of the Unit online registration the unit leader will need to indicate the program option (Action Center, Adventure or Extreme) requested for each participant. Additionally, if a Scout wishes to attend a Merit badge workshop, be sure to indicate that request in addition to a Program area choice. Merit Badge workshop choice for each interested Scout will be collected by responding to a follow up email request from the Merit badge workshop Staff to the Unit Contact leader. The Extreme and Adventure Program participants will be “Down Range” for either a morning or afternoon session. This will allow each youth participant to take part in the Expo Center as well as other activities in the Cantonment area. Age for youth participation is as of June 1, 2007.

Registration order will be based on online enrollment date and time. Registration is limited in the Adventure program (2,000 participants) and the Extreme program (600 participants).

Confirmation Information

- Registration confirmation will be sent back to units by email through the online registration system.
- If a unit has not received their email confirmation within 72 hours of registering, please contact The Central Minnesota Council Office at 320-251-3930x105.

Check in-Checkout Procedures

Check in Procedures

Units will enter Camp Ripley from Highway 115. It is highly recommended that all units use the New Highway 371 overpass exit and approach Camp Ripley from the east. Please look for and follow the direction signs to enter at the East Gate near the river bridge. Directions for parking will be given by traffic control staff. No unit vehicles will be allowed to enter the housing areas for safety reasons.

One Unit leader will report with unit health forms and a copy of their unit confirmation email in hand, to their assigned Sub Camp Check in station. Once unit check in is completed, units will then be guided to their housing assignment by a Sub Camp or OA Service Corps guide. It is important for units to remind their participants to pack their equipment and personal gear in a compact and easy to transport manner. Tent sites will not have room for dining flies or cooking areas. No fires of any kind from any source will be allowed in the Sub Camp housing areas.

Checkout Procedures

Unit Checkout will begin Sunday morning. Units must check out at their Sub Camp headquarters to clear their housing areas. Final check out procedures will be available through the email notification system approximately 30 days prior to the event.

A unit check out form will be used to allow the Sub Camp team to assist each unit with an orderly process to depart.

Checkout times for earlier departure must be handled on a case by case basis with the unit's Sub Camp headquarters.

Boy Scout Councils Hosting the 2007 Area-wide Ripley Rendezvous

Central Minnesota Council
1191 Scout Dr.
Sartell, MN 56377
320-251-3930

Voyageur Area Council
3877 Stebner Road
Hermantown, MN 55811
218-729-5811

Gamehaven Council
1124 11 ½ Street Southeast
Rochester, MN 55904
507-287-1410

Northern Lights Council
301 South 7th Street
Fargo, ND 58103
701-293-5011

Northern Star Council
393 Marshall Avenue
St. Paul, MN 55102
763-231-7201

Twin Valley Council
810 Madison Avenue
Mankato, MN 56001
507-387-3123

Camp Ripley Training Center
Minnesota Army National Guard
Little Falls, MN

