



Northern Lights District Brookdale Center February 23rd

Why an Expo?

- The Expo is IMPORTANT to our Northern Lights District, to our units and to the youth we serve and hope to serve.
- Think of the Expo as a trade show. The Expo will tell the public what scouting values are, how those values relate to our youth, and how they will be relevant to scouts throughout their lives. The Expo will be a show that demonstrates the best of scouting.
- Scouting is a program that promotes a core set of values defined in the Scout Oath and Law. These values become guideposts for the scout to make effective and moral decisions throughout their lives.
- Scouting skills help youth handle the challenges of life, to be creative in approaching tasks, and to make sound decisions when faced with the myriad of choices offered by today's society.
- The Expo will aid in recruitment;
- The Expo will be informative;
- The Expo will increase community awareness and understanding;
- The Expo will generate excitement;
- The Expo will link us to existing resources and create new resources.
- Much of the work has been done, but we want the Expo to reflect YOUR ideas and be responsive to YOUR needs.
- Unit representatives from each unit are needed to help us complete the planning and to support the Expo.

There are three planning / information meetings scheduled (see inside).

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<http://northernlights.nsbsa.org/Roundtable/hangfile.htm>

Welcome Letter

October 2007

Dear Scouts and Adult Leaders

Your unit is invited to participate in the NEW Northern Lights District Scout Expo. Our Expo Date is February 23, 2008 at Brookdale Center. This year's general theme hails from the idea that the lessons learned in a Scout Unit are life-long lessons that need to be shared with all youth. The values of the Law of the Pack, Scout Oath and Law, and Venture Crew Promise are the traditions of scouting, along with the self reliance that comes from learning and doing basic and complex skills for ourselves. Our job, which is to train and develop scouts as leaders, will have a big impact on the success of Scout Expo 2008. Have fun and enjoy the day.

This Expo package should help you understand what is happening at Scout Expo 2008 so you can help your experienced scouts select, plan and execute the event they choose to demonstrate to other scouts and the general public. Activities include the unit expo booths, demonstrations and help from district and council-wide resources, and the opportunity to show scouting in a way that will be easy for non-scouters to grasp.

We believe that Scout Expo 2008 represents a quality opportunity to recruit potential chartering organizations, new scouts of all ages, and a chance to internally learn what resources are available from the council to help us train our scouts and our leaders.

In addition to helping your experienced scouts plan their booth, we need your assistance in staffing your booth with your scouts, helping with booth judging, staffing Scout Expo 2008 headquarters, and coordinating the awareness in our community of Scout Expo 2008. For this reason we are asking each unit to name a Scout Expo 2008 representative by the November Roundtable which takes place on November 1, 2007. A district wide Scout Expo 2008 coordination meeting with the unit representatives will take place the second week of November.

Call Dave Braun, District Activities Chairman, at 612-237-0904 or e-mail at dave@braunprinting.com if you need more information, or are interested in serving as a volunteer in any capacity.

Looking forward to seeing everyone at Brookdale for Scout Expo 2008!

Scout Expo 2008 Planning Staff

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<http://northernlights.nsbsa.org/Roundtable/hangfile.htm>

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General

Health and Safety

All units are responsible for minor First Aid for their unit members. Major injuries should be reported to and attended by the staff at the Scout Expo 2008 Headquarters located near Macy's. Please have proper medical papers for each person if possible. We will follow and enforce all applicable rules from the current edition of the Guide to Safe Scouting that is found on the National Council Web Site. We ask that all units review the Guide to Safe Scouting as it pertains to their exhibit and make sure that your exhibit follows those guidelines.

Smoking, Alcohol, etc.

As this is a Scouting Event, we will follow the Scout rules on these subjects. The use of tobacco, alcohol, or any other controlled substance is not permitted by scouts or scouters at Expo. Brookdale follows the Minnesota Clean Air Act. Scouters who require a smoking break will abide by the designated areas.

Uniforms

Scouts and scouters should be in Full Field uniforms (the scout shirt with your patches and neckerchief if your unit displays one, scout pants, socks and belt) upon arrival, during set up, as appropriate in their booth, while touring other units exhibits, and during take down. Shirts will be tucked in, and uniforms clean and presentable. Remember, since we will be in full view by the general public, our best behavior and appearance will be essential!

Fees

The cost this year is \$3.00 per participant plus a \$20.00 unit fee. This includes a nifty patch, and will cover the costs associated with putting on the Expo. Additional costs for your exhibit will need to be met through your units' budget.

Pre-Event Cracker Barrel

A mandatory pre-event cracker barrel will be held at 9:15 AM in the community room near Macy's. Attendees expected are Cub Leaders, Venture Crew Advisors, Scoutmasters, and the appropriate youth leader from Troops and Venture Crews. Juice, Coffee and Donuts will be available

Lunch Period

Food is available in the food court. Lunch should be scheduled as each unit sees fit.

Campfires

Because we are indoors, campfires are not practical. However, campfires may be safely simulated with safe materials, and cooking demonstrations will need to be cleared with the Expo Staff, who will coordinate with the Staff at Brookdale.

Security

Brookdale has a competent and professional security staff. If you are asked to do something by a member of the security staff, please try to comply with the request.

Expo Staff

We will have expo staff available in a fixed location, and roaming the expo area to troubleshoot and help out with any questions you have.

Firearms

Firearms, explosives, and fireworks are prohibited.

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Camouflage

Camouflage pants, shirts, and jackets and/or toy weaponry are not allowed.

Knives

NO straight bladed knives are allowed. Exacto blades used for exhibits must be supervised by an adult. Pocket knives must be of the non-locking, camping appropriate type with blades of 3 inches or less. No knife displays allowed.

Electronic Devices

Because of their usefulness in a crowded environment, cell phones will be allowed at Scout Expo. However, personal music devices and other electronic games will not be allowed.

Exhibit Inspections:

There will be three prizes for the 1st, 2nd and 3rd place units at each level. Exhibit judges are needed. These can be adult scouters or older (16+) Scouts.

Hours of Operation

The Scout Expo will be open between the hours of 10:00 AM and 8:00 PM. Each exhibit or booth should be properly staffed and operational during the hours of Expo. The use of a duty roster to provide shifts will allow your scouts and scouters to visit and enjoy Scout Expo as well.

Setup and Take Down Times

Set up will start at 9-11 PM on Friday. Take down will commence at the completion of Expo. We need to have all exhibits removed by 9:00 PM on Saturday. Under no circumstances should displays be taken down early.

Loading Zones and Equipment Handling

All handcarts and other tools will need to be stored out of sight, or in the vehicle you have on site in the parking lot. Please vacate loading zones as soon as possible when loading or unloading your vehicles. If using wheeled conveyances to bring items into expo, please be considerate of Brookdale flooring and use non-marking or soft tires and wheels. All extension cords must be taped down using bright colored duct tape. Pads must be provided for high adventure or active exhibits such as signal towers and bridges.

Booth Size

In most cases, the booth size will consist of an eight-foot table with a maximum of four chairs. For certain exhibits such as camping or high adventure demonstrations, more floor space will be provided.

Booth Skirting and Uniformity

Northern Lights District will be providing each unit with table skirting material when appropriate. All tables will be skirted with this material to maintain the uniform appearance Brookdale requires. Items may be placed under tables ONLY if they are out of site behind the skirting. A walkway on each side and the middle of the venue will be maintained. This walkway must meet Brookdale's management and security team requirements. Each unit will prepare signage to provide the unit identification, sponsoring organization and the exhibit name. It is recommended that you have cards made up in advance for a contact person from your unit that new scouts may contact for further information.

Secure Your Exhibits

It will be a good idea not to have valuables out of your sight. Don't store anything of value behind exhibits or under skirted tables. Leave those items in your vehicles.

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Items for Sale in Exhibits

Selling items in exhibits will not be allowed. You may give away simple examples of scout-craft which you or your exhibit visitors create.

Criteria for Judging Exhibits

Exhibits will be evaluated on clarity of the message, the interaction provided between the exhibit staff and the Expo attendees, the neatness and organization of the exhibit, evidence that the exhibit was scout planned and executed, and other criteria to be determined.

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Unit Requirements

Here is information that is useful for the entire unit:

Exhibit Selection and Registration:

By Dec. 14th, each unit will register the exhibit they choose to help their experienced scouts plan and execute (from the list provided, or one of their own design) keeping in mind the Expo theme. Multiple exhibits with similar themes will not be disallowed, however the Expo committee reserves the right to coordinate similar themes into a uniform area and content. Therefore, return confirmation/approval must be received. Troops and Venture Crews should involve the experienced scouts in the selection, planning and execution of the event. Cub Packs should involve the cubs to the level that they are able to effectively participate. Provide a short description and your exhibit theme to dave@braunprinting.com, or contact Dave Braun at 612-237-0904. Don't wait until the last minute.

Unit Registration:

By Feb. 15th, each unit will register the number of adults and scouts by sending their registration form and fees to the Scout Office.

Unit Representatives

Each unit will appoint a representative to the District Expo Planning Staff to act as a conduit between the staff and the unit. The selection of unit representatives is due by the November Roundtable, which is on November 1st this year. Please provide the name, phone number and email address of the unit representative to Dave Braun. This is an ideal position for a parent who wants to be involved in a significant way in their child's scouting experience, but can't commit to a year-long position. Venture crews and explorer posts may send a youth representative as their unit representative (minimum age 16) Scout troops are encouraged to have a youth leader accompany their unit representative to the meetings.

Workshops

Workshops for planning and executing the unit exhibit will be included in the Unit Representative meetings listed in the schedule. A planning guide for exhibits is included in this Expo Guide

Signage

Each unit will prepare signage to provide the unit identification, sponsoring organization and the exhibit name. It is recommended that you have cards made up in advance for a contact person from your unit that new scouts may contact for further information.

Exhibit Staffing Rules

All exhibits will be staffed and operational during the Expo. Staffing will consist of two scouts and at least two adult leaders. Scouts will use the buddy system at all times at Expo, no exceptions. It is strongly recommended that units have a roster of attendees, a schedule and a buddy board in the booth to track the whereabouts of scouts at all times. Scouts will be expected to log in and out of their units. Any time a scout is at Expo, he is considered to be with his unit, even when he and his designated buddy are touring other exhibits. It is recommended that scout staffing time in the exhibit be limited to one or two hours maximum, per shift with a maximum of two shifts per scout.

Check Out

Before your unit will be allowed to leave Expo, you will need to have your evaluations turned in, and your exhibit location inspected for compliance with Brookdale's requirements.

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Scout Expo 2008 Schedule

Thursday November 1 A representatives from each unit including name, phone and email is due

Thursday November 15 District Wide Scout Expo Meeting with Unit Representatives
At Braun Printing & Design, 6248 Lakeland Ave N, Suite 100
7:30 PM

Thursday December 13 District Wide Scout Expo Meeting with Unit Representatives
At Braun Printing & Design, 6248 Lakeland Ave N, Suite 100
7:30 PM

Friday December 14 Exhibit information due from units. Please have your info in so we can prepare our plans for Brookdale and work around the holiday period.

Friday, January 4 Exhibit info and booth descriptions due to Brookdale.

Thursday January 17 District Wide Scout Expo Meeting with Unit Representatives
At Braun Printing & Design, 6248 Lakeland Ave N, Suite 100
7:30 PM

Wednesday February 13 District Wide Scout Expo Meeting with Unit Representatives
At Braun Printing & Design, 6248 Lakeland Ave N, Suite 100
7:30 PM

Friday February 15 Registration fees and papers due to Scout Office

Friday February 22
Brookdale
9:00 – 11 PM Set-up begins

Saturday February 23: Scout Expo 2008 **Brookdale**

9:15-9:45	Leaders at Cracker Barrel
10:00-8:00 PM	Expo exhibits staffed and in full operation
12:00-4:00 PM	District Pinewood Derby
5:00-6:00 PM	Vintage Pinewood Fun
8:00	Take-down begins
9:00	Take-down complete Check out complete

Thursday, March 6 Scout Expo Awards
Roundtable
Prince of Peace Church
7:30 PM

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Volunteers Needed

First Aid

Need experienced explorers involved in EMT and Police shadowing to serve as liaisons with our first aid crews.

Flag Ceremony

Thanks to Troop 542 two scouts in Full Field uniform to raise and lower the flags.

Bugler/Trumpeter

Need a bugler to provide calls for flag ceremonies.

Exhibit Judges:

There will be three prizes for the 1st, 2nd and 3rd place units at each level. Exhibit judges are needed. These can be adult scouters or older (16+) Scouts.

Supplies

Thanks to Craig Lewis and crew for our morning cracker barrel.

Thanks to Phyllis Burlingame for our Logistics

Thanks to George Abide for coordinating our council and district leadership exhibits

Registration

Unit _____ Exhibit Title _____ Scouter _____

Scouts:

1 _____	12 _____	23 _____
2 _____	13 _____	24 _____
3 _____	14 _____	25 _____
4 _____	15 _____	26 _____
5 _____	16 _____	27 _____
6 _____	17 _____	28 _____
7 _____	18 _____	29 _____
8 _____	19 _____	30 _____
9 _____	20 _____	31 _____
10 _____	21 _____	32 _____
11 _____	22 _____	33 _____

Adults

1 _____	4 _____	7 _____
2 _____	5 _____	8 _____
3 _____	6 _____	9 _____

Troop Fee	\$20.00
Total Participants	_____
Registration Fee	_____ x3.00
Total Paid	_____

Payment Method

Troop Check	_____
Personal Check	_____
Cash	_____

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NOTE: Specific Information geared toward Cub Packs, Venture Crews and Explorer Posts will be forthcoming

Unit Guide for Selecting, Developing and Executing the Expo Exhibit

One of the primary goals of the Scout Expo is to turn the selection, planning and presentation of the exhibits over to experienced scouts. We are confident that with guidance, the scouts of the Northern Lights district are capable of performing in outstanding ways. Our mission as scouters includes the charge to train our scouts to become tomorrow's leaders. Therefore, it is up to us to promote the concept of 'Boy Lead' events whenever possible. The Guide that follows is intended as a resource to help you accomplish this task with your experienced scouts. Obviously, we have a wide range of ages involved in Scouting, which is why we have many programs for youth. Tiger cubs will be less able to plan than cubs or webelos, while experienced scouts, venture crew members and explorer scouts will be quite capable to develop a great exhibit with minimal guidance.

Share your ideas

No doubt, many of you have ideas showing boys how to lead, and are experienced at 'stepping back' and letting your experienced scouts run with a program. If you have anything you would like to see in future guides along this line, please forward those ideas to Dave Braun, Northern Lights Activity Chair, email dave@braunprinting.com or cell phone 612-237-0904. Your suggestions would be most welcome!

Who is an 'Experienced Scout'?

For the sake of guidance only, an experienced scout is one who has attained the rank of Star, or has significant time in a venture crew or an explorer post. Even though the goal of scouting is that every boy becomes a First Class Scout, by becoming Star, a boy has had time to act as a First Class Scout and probably has held positions of leadership in the troop. He has already worked with other scouts in promoting his ideas in a respectful way, and has had a chance to both fail and succeed in leadership. He probably is in the Senior Patrol, has been exposed to Order of the Arrow, and is one of the scouts your younger scouts look up to. This is a guideline only, you know your scouts best.

Life Skills

Our theme for Scout Expo 2008 encompasses the traditions and skills of scouting, and the realization that scouting teaches things that are valued long after the scout has entered adulthood. We want our community to know that if they support scouting now, they will reap the benefits for many years into the future. We also believe that exhibiting a skill is the best way to teach our scouts to become expert in the skill, gaining confidence that will carry with them through their entire lives.

Your role

You will need to be present during the planning process to help keep the process moving and to step in if there is a problem. If you do need to step in, try to disengage quickly and let the meeting revert back to being boy run. You may wish to show this write-up to your event leader(s), who may or may not be your SPL or crew leader. Perhaps he will appoint someone from the Senior Patrol to handle this task. In any case, make your expectations clearly known to your youth leader, and make sure he is able to articulate the expectations to the group at the start of the meeting. Choose a selection style (noted below) with your boy leader, and turn the group loose!

Event Topics

Topics for Scout Expo 2008 are almost limitless and suggestions follow at the end of this document. The topics are not etched in stone. Since our Theme is Life Skills any scouting related exhibit topic is available for presentation. You just need to clear your topic with the Expo staff prior to the Expo for coordination purposes. However, we wanted to give you a leg up in discussing this with your troop so we created the list of topics you see here. Each exhibit should be explainable in about 10 minutes, with greater depth available to be shared with interested attendees.

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The exhibit should have a heavy component of active participation by the less experienced scouts and attendees who are traveling from exhibit to exhibit. Remember, in studies done by educational institutions, learning by listening ranks below learning by seeing, which ranks below learning by doing in effectiveness.

Methods of Presenting Exhibits for Choice

There are three basic ways to make a selection in a group setting. None of them are more valid than any other method, but each does have varying degrees of 'buy-in' for the group. The first is *dictatorial*. The leader looks over the options and makes his selection. It then becomes his task to create the needed buy-in so he doesn't have to shoulder the entire burden of planning and executing the exhibit. The second method is *democratic*. The leader forms a study group, they examine and discuss the options. Usually a champion for each of the worthy options is selected, and that person campaigns for that option. Finally a vote is taken, with all members agreeing to support the majority rule. The final method is *consensual*. The leader forms a study group, they examine and discuss the options. No specific champions are needed, as the discussion will ebb and flow until the obvious outcomes rise to the top, and less fruitful ones are discarded. Finally a choice is agreed to by all present. This method consumes the most time but usually guarantees the best buy-in of the participants.

Let's say that as a result of your process, your troop is going to offer an exhibit on Citizenship.

Event Development– First Meeting

Once the topic is selected, a general outline of the specifics should be created. Logical breaks in the outline should be assigned to various members of the group with clear expectations of what they should be developing. It is best if three to five major ideas can be conveyed in a short amount of time to the exhibit viewers.

Perhaps the outline that comes out of the discussion is

- 1)Voting is a sacred duty
- 2)Being a good citizen has other attributes besides obvious political ones
- 3)A particular political leader's or historical figure's comments about citizenship
- 4)What event participants can do to further their own good citizenship

Discussion then follows on what the unit might need in way of supplies to present their topic. In this case, the unit may decide they need the American Flag at their station, a table, a picture of the political or historical leader they wish to highlight, a discussion board with important bullets, and a set of certificates which exhibit participants/viewers may use to commit to further their good citizenship. They figure that they will have to provide pencils or pens, and other inducements to get people to stop at their booth.

Reporting back to the Expo Staff

A general description of the event should now be submitted to the Expo Staff for publication on-line and in the Expo manual. The Expo Staff reviews the topic to make sure it works into the logistics and space available, and in some cases coordinates with other units who are doing similar exhibits to make the Expo more cohesive. They OK the choice and get back to the unit right away so the unit can start planning. The adult representative and the youth representative to the district expo staff make a commitment to attend the three coordination meetings scheduled.

Budgeting

It turns out that the planners believe that their budget for the event will be minimal, so they decide that they don't have to raise money. They create a budget which shows some minor copying expense for the commitment forms, a color copy of a painting of the historical leader, and some white foam core from the craft store for their displays. They also need to create a unit sign which shows their charter organization, their unit number and their location. Because they hope that new scouts will want to join their unit, they decide to create some Name-Phone-Email business cards with their unit chair's information to help potential scouts find out more about the unit. These things are itemized on a piece of notebook paper and given to the troop committee chair for his assistance.

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The boy leader than allows group members to choose what they want to cover, and adjourns the meeting with a clear date when they will reconvene to finish the process.

Event Development– Second Meeting

Upon reconvening the group members show that they have been busy. Each reports on what they have discovered, and would like to present. The scout responsible for voting has found a sample ballot of a previous election which city hall happened to have on hand. He would like to make samples to hand out to attendees. He has talked to his father and mother about their experiences in making important voting decisions, and has decided that it would be good to have a role playing experience between the exhibit participants, with himself playing a father talking to his soon to be voting son. In practicing the role-play, the group jots down quite a few surprising comments and questions they think might be tossed out by event participants and try to come up with answers for each.

The member who was responsible for other areas of good citizenship was going to concentrate on conservation, but he realizes that another unit will likely cover this topic in detail, so he has selected an alternate, that of being an involved volunteer. He knows that his scoutmaster spends a significant amount of time working with the troop, and he wants to convey to the exhibit viewers that being a good citizen can also mean volunteering to make society better. He plans to conduct a Q&A with the participants about what they can do to be better volunteers.

The member who researched political figures selected Thomas Jefferson and in a strange twist of thought, Robert Baden-Powell, founder of the scouting movement. The group felt that it was an easier 'sell' to emphasize Thomas Jefferson and his quotes. They also decide to build a simple light board where viewers can match a citizenship quote to a noted figure, and if they are right the circuit lights a bulb!

The self-evaluation portion was presented as a form with specific questions requiring some thought, and not just yes-no answers. It was decided that the expo participants would keep the forms as a reminder of their decisions, along with a certificate filled out in their name when they commit to better citizenship.

Logisitics

The unit has noted that they will need to maintain the buddy system at Scout Expo, so they assign an older scout to create a buddy board and tags or clothespins to represent each attendee. That way the scout buddy pair can be checked out on the Expo Floor, or checked in the booth. They decide to further jot down cell phone numbers of the scouts and adults who will be present, in case an emergency comes up. They create a roster of exhibitors and organize who will be responsible for bringing each item to Expo. Finally, they turn in their roster and \$3.00 check for each attendee to the scout office.

Rehearsal

The group rehearses the exhibit, acting as viewers and exhibitors. They realize that all of them will have to be 'expert' in each portion of the exhibit, so they cross train each individual. The first run through takes over an hour! But subsequent practices get the time down to the required 10 minutes. Several run throughs are required to make sure that enough presenters are cross-trained so that they have enough presenters that the exhibit doesn't become stale.

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Possible topics for Exhibits:

Amateur Radio & Communications	Emergency Preparedness: Safety Merit Badge	Pie Iron Cooking
Animal Tracks	Fingerprinting	Pinewood Derby
Archery: Nerf	Fire Building & Fire Starting	Pioneering Demonstrations
Astronomy	Fire Starters	Pow Wow & Show-And-Do
Athlete: Physical Skills & Personal Fitness	First Aid	Railroading
Auto Mechanics	Fly Fishing	Rain Gutter Regatta
Back Packing	Grey Wolf	Religious Relations: Baptist, Catholic, Jewish, LDS, Protestant
Basketry	Hawk Talk	Rope Making
Bean Bag Toss	High Adventure Displays	Rubber Band Shooters
Biking	Horsemanship	Scout Aquatic Activities
Birdfeeder	Karoke	Scout Memorabilia
Bowling	Landscape Design	Scout Shop: Northern Star Council
Box Hockey	Lanyards	Sea Scouting
Box Maze	Lashings	Space Derby
Box Oven Cooking	Leave No Trace	Survival Kits
Brown Sea Island	Leatherwork	Traffic Safety
Camp Cooking	Minnow Racing	Truck Transportation
Camping Opportunities	Model Campsite	T-shirts: Scout Expo
Career Counseling	Monkey Bridge	University Admissions
Catapults	Name Badge Maker	University of Scouting
Climbing Wall	National Weather Service	US Forrest Service
Conservation Area	Native American Village	Wilderness First Aid
Cooking Demonstration	Nature Displays	Wood Badge
CPR	Neckerchief Slide Craft	Woodcarving
Crafts	Order of Arrow	
	Patches	

Northern Lights District Scout Expo 2008 Evaluation

Unit # _____

Please have the Youth Leader fill out

- 1). What did you like best about this Expo and why?

- 2). What did you like the least and why?

- 3). What things do you think could have been done differently to improve this Expo?

- 4). Which exhibit did you like the best and why?

- 5). Which exhibit did you like the least and why?

- 6). What would you like to do next time for an exhibit?

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- 7). Overall, on a scale of 1 to 10 (1 low and 10 super), how was this Expo?

- 8). Did you like Brookdale? Should we use it again for Expos?
Where else could we have Expo?

Thank you - Please turn this in at Checkout

Northern Lights District
Scout Expo 2008 Evaluation

Unit # _____

Please have the Adult Leaders fill out

- 1). What did you like best about this Expo and why?

- 2). What did you like the least and why?

- 3). What things do you think could have been done differently to improve this Expo?

- 4). Which exhibit did you like the best and why?

- 5). Which exhibit did you like the least and why?

- 6). What would you like to do next time for an exhibit?

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