



Unit _____ Show and Sell Instructions

Thank you for helping with our Show & Sell today!

If you have questions or problems, please call _____.

During the sale, it is very important that the scouts exhibit the character traits of a Scout: courteous, friendly, obedient, clean, helpful, etc. Parents, please make sure that your scout is acting as a good ambassador for our unit.

- Don't forget to write your scout's name down for the hour(s) he works the sale today on the Daily Sales Record attached to the money collection envelope.
- Please keep our selling area clean and neat at all times.
- You do not need to gather names/addresses/etc. from anyone who purchases and receives their popcorn today. Just record the sale on the Daily Sales Record, along with the money collected.
- Checks should be made payable to "_____". Please check to make sure that they write the check for the correct amount.
- Please attach a "Re-Order Sticker" to every container of popcorn sold.
- If someone is interested in ordering some popcorn delivered to their home, you can record their order on the black & white Trail's End order form behind the Daily Sales Record.
 - These orders will be delivered by the Popcorn Chair or Asst. Chair in mid-November.
 - Please make sure that the customer lives within a 10 mile radius of _____ (we will only deliver within that range).
 - If someone wants to order and does not live that close, please refer them to the Trails End website: www.trails-end.com and tell them to support their local Council by typing in their zip code.
- At the end of the sale, please return the sales forms, payments collected, remaining product, table & chairs (if applicable) to _____.